

Headquarters U. S. Air Force

*I n t e g r i t y - S e r v i c e - E x c e l l e n
c e*

Promotion Board Prep



**Capt Gene F. Cummins
President, PCGOC
18 Dec 03**

U.S. AIR FORCE



U.S. AIR FORCE

Overview

- **References**
- **Records Review**
- **Process Overview**
 - **Timeline**
 - **OPB**
 - **P / DP/ DNP**
 - **MLR**
 - **PRF**
- **Quality Control**
- **References**



U.S. AIR FORCE

References

- **<http://www.afpc.randolph.af.mil>**
- **Air Force Pamphlet 36-2506, 1 September 1997, You and Your Promotions - the Air Force Officer Promotion Program**
- **AFI 36-2501, 6 Mar 98, Officer Promotions and Selective Continuation**
- **HQ AFPC/DPPB OI 1-2, 20 Jan 01 , Board Operating Instructions**



Officer Promotions

Privacy and Security Notice

Welcome...Our goal is to provide you with the latest officer promotion news and information. This site also provides information on RegAF [Appointments](#), Conditional [Reserve](#) Status, and Selective Continuation.

Quick Links

[Outstanding Boards Status \(as of 4 Dec 03\)](#)

[PRE-Board Info](#) (Includes schedule, milestones, eligibility criteria, MPFMs and pre-board instructions)

NEW! HOT! CY03B Major (Line/CHAP/MSC/BSC/NC) [Continuation Details](#) - Convening 8 Dec 03

[POST-Board Info](#) (Includes results of previous released promotion boards)

NEW! Senate confirms CY02B Lt Col (BSC) Central Selection Board. Promotions will begin 1 Dec 03.

[Officer Appointments and Selective Continuation](#)

NEW! CY03B (30 Jun 03) Quarterly Captain Promotion Process ([LAF/JAG/CHAP/BSC/MSC/NC](#)) Results

[Promotion News](#)

NEW! [Jan 04](#) Promotion Increments

[Governing Directives](#)

[Q & A Page \(Link removed - Being redesigned\)](#)





U.S. AIR FORCE

Records Review

- **Officer on Paper**
- **ACCURACY IS KEY!!!**
- **PTDY to Randolph AFB**
- **Request a copy of your records from HQ AFPC/DPPBR**
- **<http://www.afpc.randolph.af.mil/offprom/rerequest.htm>**



REQUESTING A COPY OF YOUR RECORDS

You can request to have a copy of your records sent to you for review by contacting the Records Section at AFPC (HQ AFPC/DPPBR).

Requests may be made via fax to HQ AFPC/DPPBR at DSN 665-2693. You'll need to include your name, SSAN, mailing address, and a signature. Be sure to ask for a copy of your Officer Selection Record. We cannot overemphasize the need to sign your request...no signature, no records.

Email requests are accepted as long as there is a scanned memo including the member's signature. Send your request to board.secretariat@afpc.randolph.af.mil.

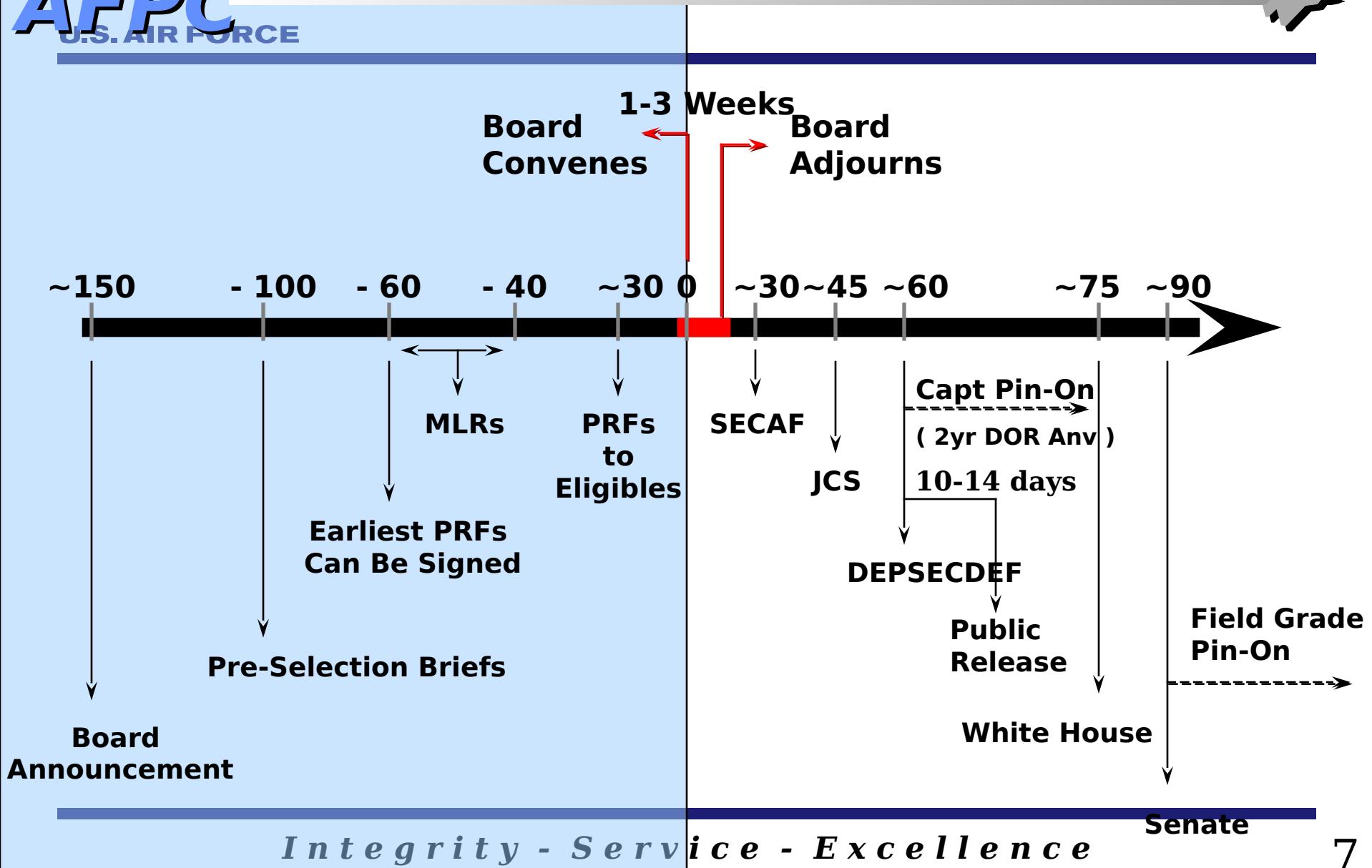
Please specify which type of record is needed. There are two distinct types. One version of the Officer Selection Record (OSR) includes everything that is within the record at the time of the request (either pre or post board). The other version of the OSR is referred to as the "As Met" record. It only includes the documents that met a particular board. If you wish to see your record as it appeared when it met the board please request an "As Met" copy of the record. COPIES OF THE "AS MET" RECORD CANNOT BE RELEASED UNTIL AFTER PUBLIC RELEASE OF THE BOARD RESULTS. Any other type of request would fall under the umbrella of what's in the record at the time of the request. When requesting your record "Pre Board", the Officer Selection Brief (OSB) does not become a matter of record until approximately 2 weeks before the board. If requested prior to that date, there will not be an OSB or there may be one from a previous board.

Records Section:
HQ AFPC/DPPBR



AFFPC
U.S. AIR FORCE

Process Overview





U.S. AIR FORCE

Timeline

1 Nov 04

P0404A CY04A Major (LAF/JAG/NC)

EAD must be on or earlier than **1 May 04** to be eligible for promotion consideration; DOS must be on or later than **30 Jan 05** to be eligible for promotion consideration

PRF Accounting Date: Senior rater is determined based on unit officer is assigned - **4 Jun 04**

OPBs forwarded to bases - **14 Jun 04**

PRF cut-off date. Earliest senior raters can sign PRFs - **2 Sep 04**

Management Level Reviews. Dates are specific to your major command. Refer to your local military personnel flight for more information.

Completed PRFs and all outstanding OPRs due to AFPC - **1 Oct 04**

Senior raters provide ratee a copy of PRF approximately **30 days** before central selection board

Board Convenes: Cut-off date for letters to the Board President - **1 Nov 04**



Officer Pre-Selection Brief

U.S. AIR FORCE

- **Review for Accuracy**
- **Issued 100 days before board meets**
- **Graduate Degrees are MASKED for Major's Board**

OPB

AIR FORCE OFFICER SELECTION BRIEF

 PREPARED: 30 MAY 1995
 FOR: SELECTION BOARD P0644A

ACTIVE DUTY

SEQUENCE NR: 100054

PERSONAL DATA			AERONAUTICAL / FLYING DATA		
NAME: JOHN H. DOE SEX: M RACE: CAU SSAN: 112233445 ETHNIC: NONE			AERONAUTICAL RATING: CMD/PILOT/NAVIGATOR AERO RTG CURR/CAT DT: OCT 1978 FLYING STATUS: INACT RESTRICTED TOTAL FLYING HOURS: 1648		
GRADE DATA					
CUR GR LTC	DOB 06 JUL 1960	EPP DATE 01 JUL 1990	ACFT	YR	HOURS
SERVICE DATA			MOST RECENT: F-16C	1991	0294
EAD: 11 MAR 1974 TAFMSD: 10 DEC 1973 TAPCSD: 11 MAR 1974 DOS: 31 MAR 2002 REASON: SOURCE OF COMMISSION			2ND: T-41	1988	0214
			3RD: F-4A	1985	0084
			4TH:		
			5TH:		
			BOARD CERTIFIED		
			EXPIRES:		
			ACQUISITION CORPS		
			JOINT REPORTING CATEGORY OTHER IDA		
ACADEMIC EDUCATION			JOINT DUTY HISTORY		
LVL.	SPECIALTY / SCHOOL	YR	ORGANIZATION	FROM	TO
MAS	BUS ADM AND MANAGEMENT CENTRAL MI U MI	1981	US PACIFIC COMMAND	1992	1995
RAC	POLITICAL SCIENCE ELON COL NC NC				
DECORATIONS			OVERSEAS DUTY HISTORY		
DECORATION YR NR AWD			INCLUSIVE DATES LOCATION		
MERIT SVC MED DMS MDL AF COMM MED J SVC COMM MD			14 SEP 1992 25 JUN 1984	SEP 1993 21 MAY 1985	KORES ICELD
ASSIGNMENT HISTORY					
DUTY STATUS CODE		EFFECTIVE			
EFFECTIVE DATE	DAFSC	DUTY TITLE	CMD LVL	MAJ COM	ORGANIZATION
22 AUG 1994	1114Y	FLIGHT COMMANDER	NAF	ACC	COMBAT PLANS SQ SHAW
22 MAY 1994	1114Y	FLIGHT COMMANDER	NAF	ACC	COMBAT PLANS SQ SHAW
01 DEC 1993	1114Y	CHIEF, CAMPAIGN PLANS	NAF	ACC	COMBAT OPERATIONS SQ SHAW
17 SEP 1993	1114Y	CONTINGENCY PLANS OFFICER	NAF	ACC	COMBAT OPERATIONS SQ SHAW
15 SEP 1992	1114Y	CONTINGENCY PLANS OFFICER	DDT	ZPA	APELM HQ ROKUS CPC PAC YDNG SAN
15 JUN 1992	1455Z	CHIEF, SWA OPLAN DIV	NAF	ACC	AIR OPERATIONS GP SHAW
10 APR 1992	1455Z	CHIEF, SWA OPLAN DIV	NAF	TAC	NAFCDS 19 AF STP SHAW
08 AUG 1991	1455Z	SWA EXERCISE PLANS OFFICER	NAF	TAC	NAFCDS 19 AF STP SHAW
01 FEB 1990	1115Q	CHIEF, BLOCK 42 CONV TEAM	WIB	TAC	TACTICAL FIGHTER SQ SHAW
25 SEP 1989	1111Q	F16 FTR PILOT	WIB	TAC	TACTICAL FIGHTER SQ SHAW
06 JUN 1989	1115Q	F-16 PILOT	WIB	TAC	TACTICAL FIGHTER SQ SHAW
17 AUG 1988	0003	ACSC STUDENT	STU	AUN	AIR CMDCSTAFF CDLL MAXWELL
15 JUL 1988	0003	ACSC STUDENT	STU	AUN	AIR CMDCSTAFF CDLL MAXWELL
12 JUN 1985	A.0900	COMMANDER, CADET SQUADRON 19	AFA	ACD	USAF ACADEMY DRU USAF ACADEMY
17 FEB 1985	M.1115P	CHIEF, STAN-EVAL DIVISION	WOB	TAC	FIGHTER INTERCEPT SQ KEPAYAK
22 OCT 1984	M.1115P	CHIEF, STAN-EVAL DIVISION	WOB	TAC	DATA MASKED DATA MASKED
26 JUN 1984	K.1115P	F-4E INSTRUCTOR PILOT	WOB	TAC	DATA MASKED DATA MASKED
28 FEB 1983	X.1115P	INSTRUCTOR PILOT F4	UNIT	TAC	TAC FTR TNG SQ HOMESTEAD
08 OCT 1982	K.1115P	INSTRUCTOR PILOT F4	WOB	TAC	TAC FTR TNG SQ HOMESTEAD
02 APR 1982	K.1115P	INSTRUCTOR PILOT/TAC FTR4	UNIT	TAC	TAC FTR TNG SQ HOMESTEAD
30 NOV 1981	K.1115P	STU INSTR PILOT TRAINING	UNIT	TAC	TAC FTR TNG SQ HOMESTEAD
31 AUG 1979	1115P	ACFT COMMANDER F4E	UNIT	TAC	TACTICAL FIGHTER SQ SEYMOUR JO
09 FEB 1979	1115P	STU CRS F4000BDQAG	UNIT	TAC	TACTICAL FIGHTER WING GEORGE
27 OCT 1977	0006	UPT STUDENT PILOT CLASS 79 06	STU	ATC	STUDENT SQ COLUMBUS

Excellence

10

AIR FORCE OFFICER SELECTION BRIEF

PREPARED: 30 MAY 1996
FOR: SELECTION BOARD P0694A

ACTIVE DUTY

SEQUENCE NBR 100054

PERSONAL DATA

NAME: JOHN H. DOE	SEX: M	RACE: CAU
SSAN: 112233445	ETHNIC:	NONE

GRADE DATA

CUR GR	DOR	EFF DATE
LTC	01 JUL 1990	01 JUL 1990

SERVICE DATA

EAD:	11 MAR 1974
TAFMSD:	10 DEC 1973
TAFCSD:	11 MAR 1974
DOS: 31 MAR 2002	REASON:
SOURCE OF COMMISSION:	

PROFESSIONAL MILITARY EDUCATION

SCHOOL	METHOD	YR
AIR WAR COL	CORRESPONDENCE	1995
AC & STAFF	RES/SEMINAR	1989
SQ OFF SCH	CORRESPONDENCE	1977

ACADEMIC EDUCATION

LVL	SPECIALTY / SCHOOL	YR
MAS	BUS ADM AND MANAGEMENT CENTRAL MI U MI	1981
BAC	POLITICAL SCIENCE ELON COL NC NC	

DECORATIONS

DECORATION	YR	NR AWD
MERIT SVC MED	1992	02
DMS MDL	1993	01
AF COMM MED	1985	03
J SVC COMM MD	1995	01

AERONAUTICAL / FLYING DATA

AERONAUTICAL RATING: CMD PILOT/NAVIGATOR

AERO RTG CURR CAT DT: OCT 1978

FLYING STATUS: JINACT RESTRICTED

TOTAL FLYING HOURS: 1648

ACFT	YR	HOURS
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MOST RECENT:	F-16C	1991	0294
2ND:	T-41	1988	0214
3RD:	F-4A	1985	1084
4TH:			
5TH:			

BOARD CERTIFIED

EXPIRES:

ACQUISITION CORPS**JOINT REPORTING CATEGORY**

OTHER JDA

JOINT DUTY HISTORY

ORGANIZATION	FROM	TO
US PACIFIC COMMAND	1992	1993

OVERSEAS DUTY HISTORY

INCLUSIVE DATES	LOCATION
14 SEP 1992 - SEP 1993	KORES
25 JUN 1984 - 21 MAY 1985	ICELD



Officer Pre-Selection Brief

U.S. AIR FORCE

ASSIGNMENT HISTORY

DUTY STATUS CODE:		EFFECTIVE:		ORGANIZATION			
EFFECTIVE DATE	DAFSC	DUTY TITLE	CMD LVL	MAJ COM			
22 AUG 1994	11F4Y	FLIGHT COMMANDER	NAF	ACC	COMBAT PLANS	SQ	SHAW
22 MAY 1994	11F4Y	FLIGHT COMMANDER	NAF	ACC	COMBAT PLANS	SQ	SHAW
01 DEC 1993	11F4Y	CHIEF, CAMPAIGN PLANS	NAF	ACC	COMBAT OPERATIONS	SQ	SHAW
17 SEP 1993	11F4Y	CONTINGENCY PLANS OFFICER	NAF	ACC	COMBAT OPERATIONS	SQ	SHAW
15 SEP 1992	11F4Y	CONTINGENCY PLANS OFFICER	DD/J	ZPA	AFELM HQ ROKUS CFC	PAC	YONG SAN
15 JUN 1992	1455Z	CHIEF, SWA OPLAN DIV	NAF	ACC	AIR OPERATIONS	GP	SHAW
10 APR 1992	1455Z	CHIEF, SWA OPLAN DIV	NAF	TAC	NAFCOS (9 AF)	STF	SHAW
08 AUG 1991	1455Z	SWA EXERCISE PLANS OFFICER	NAF	TAC	NAFCOS (9 AF)	STF	SHAW
01 FEB 1990	1115Q	CHIEF, BLOCK 42 CONV TEAM	W/B	TAC	TACTICAL FIGHTER	SQ	SHAW
25 SEP 1989	1111Q	F16 FTR PILOT	W/B	TAC	TACTICAL FIGHTER	SQ	SHAW
06 JUN 1989	1115Q	F-16 PILOT	W/B	TAC	TACTICAL FIGHTER	SQ	SHAW
17 AUG 1988	0003	ACSC STUDENT	STU	AUN	AIR CMD/STAFF	COLL.	MAXWELL
15 JUL 1988	0003	ACSC STUDENT	STU	AUN	AIR CMD/STAFF	COLL.	MAXWELL
12 JUN 1985	A 0900	COMMANDER, CADET SQUADRON 19	AFA	ACD	USAFA ACADEMY	DRU	USAFA ACADEMY
17 FEB 1985	M 1115F	CHIEF, STAN-EVAL DIVISION	W/B	TAC	FIGHTER INTERCEPT	SQ	KEFLAVIK
22 OCT 1984	M 1115F	CHIEF, STAN-EVAL DIVISION	W/B	TAC	DATA MASKED		DATA MASKED
26 JUN 1984	K 1115F	F-4E INSTRUCTOR PILOT	W/B	TAC	DATA MASKED		DATA MASKED
28 FEB 1983	X 1115F	INSTRUCTOR PILOT F4	UNIT	TAC	TAC FTR TNG	SQ	HOMESTEAD
08 OCT 1982	K 1115F	INSTRUCTOR PILOT F4	W/B	TAC	TAC FTR TNG	SQ	HOMESTEAD
02 APR 1982	K 1115F	INSTRUCTOR PILOTTAC FTR4	UNIT	TAC	TAC FTR TNG	SQ	HOMESTEAD
30 NOV 1981	K 1115F	STU INSTR PILOT TRAINING	UNIT	TAC	TAC FTR TNG	SQ	HOMESTEAD
31 AUG 1979	1115F	ACFT COMMANDER F4E	UNIT	TAC	TACTICAL FIGHTER	SQ	SEYMOUR JO
09 FEB 1979	1115F	STU CRS F4000BOOAG	UNIT	TAC	TACTICAL FIGHTER	WING	GEORGE
27 OCT 1977	0006	UPT STUDENT PILOT CLASS 79 01	STU	ATC	STUDENT	SQ	COLUMBUS



U.S. AIR FORCE

Promotion Recommendation

- Completed by Rater
- May request OPRs
- Bullets from OPR (editing allowed)

PROMOTION RECOMMENDATION

I. RATEE IDENTIFICATION DATA *(Read AFM 36-2406 carefully before filling in any item)*

1. NAME <i>(Last, First, Middle Initial)</i>	2. SSN	3. GRADE	4. DAFFSC
5. ORGANIZATION, COMMAND, LOCATION			6. PAS CODE

II. UNIT MISSION DESCRIPTION

III. JOB DESCRIPTION

1. DUTY TITLE:

2. KEY DUTIES, TASKS, RESPONSIBILITIES:

IV. PROMOTION RECOMMENDATION



Promotion

V. PROMOTION ZONE	VI. GROUP SIZE	VII. BOARD	VIII. SENIOR RATER ID
BPZ <input type="checkbox"/> VAPZ <input type="checkbox"/>			
IX. OVERALL RECOMMENDATION		X. SENIOR RATER	
DEFINITELY PROMOTE <input checked="" type="checkbox"/>		NAME, GRADE, BR OF SVC, ORGN, COMD & LOCATION	
PROMOTE <input type="checkbox"/>		DUTY TITLE	
DO NOT PROMOTE THIS BOARD <input type="checkbox"/>		SSN	SIGNATURE

Instructions

Review previous OERs, OPRs, Education/Training Reports, and Supplemental Evaluation Sheets. Evaluate the officer's performance and assess his or her potential. Write Promotion Recommendation (Section IV) in concise "bullet" format. Enter only the last four numbers of senior rater's SSN.

Provide an accurate, unbiased assessment free from consideration of race, sex, ethnic origin, age, religion, or marital status.

Provide the officer a copy of this report approximately 30 days prior to the board for which this report is prepared.



U.S. AIR FORCE

Promote / Definitely Promote

- IAW AFI 35.2501 DPs limited at 75%
- Line Promotions May 2003
 - Promotion Rate IPZ 92.4%
 - DP Promotion Rate 99.9%
 - P Promotion Rate 72.3%
- AFI Rates
 - 90% Overall
 - 40% with “Promote”

Great Opportunity!!!



U.S. AIR FORCE

Management Level Review

- Allows officer 2nd opportunity for DP
- 3 Phases
 - Quality Review
 - Aggregation
 - Carryover
- Quality Review - identify spectrum of quality
- Aggregation -when Senior Raters unable to award DP outright (only one candidate)
- Carryover - remainders from Senior Raters and Aggregation



U.S. AIR FORCE

Quality Control

- **YOUR PROMOTION, TAKE RESPONSIBILITY**
- **Records Review**
 - Make corrections NOW!!!
- **OPRs for Rater to write PRF**
- **Don't wait for Officer Pre-selection Brief**
- **Track review of PRF up to Senior Rater**
- **Determine date of Management Review**
- **Seek info on Promotion Recommendation**



U.S. AIR FORCE

References

- **<http://www.afpc.randolph.af.mil>**
- **Air Force Pamphlet 36-2506, 1 September 1997**, *You and your promotions - the air force officer promotion program*
- **AFI 36-2501, 6 Mar 98**, *Officer Promotions and Selective Continuation*
- **HQ AFPC/DPPB OI 1-2, 20 Jan 01** , *Board Operating Instructions*